

Absence Request

Parent(s) _____ Date of Request _____

Student: _____ Grade _____

Student: _____ Grade _____

Student: _____ Grade _____

Student: _____ Grade _____

Student: _____ Grade _____

Date of Absence: _____

Reason for Absence: _____

List of Activities your child (ren) will be involved in while they are gone:

Describe how you as a parent plan to ensure this trip is an educational experience for your child (ren)

For Elementary students:

I understand that it is my responsibility as a parent to communicate with the child's teacher about any homework or assignments that need to be completed before, or upon the return of our absence.

Parents signature: _____

Office use only

Date received: _____

Administrator's Signature: _____ Date: _____